

Minutes of Regular Meeting

May 15, 2012

The Governing Authority of the Bio-Med Science Academy met for a regular meeting on the campus of NEOMED in the Stockdale Boardroom on May 15, 2012. Present were Tim Sisson, J.G.M. Thewissen, Michael Kerrigan. Also present were Stephanie Lammlein, Director and Kathy Porter, Treasurer/Secretary.

The meeting was called to order by Chair, Michael Kerrigan at 4:00 p.m.

The Pledge of Allegiance was recited.

Roll Call: Tim Sisson, J.G.M. Thewissen, Michael Kerrigan

RESOLUTION 2012-5-01

ADOPT the Agenda

It was requested by Michael Kerrigan to adopt the agenda.

Yes: J.G.M. Thewissen, T. Sisson, M. Kerrigan, the motion carried 3-0.

RESOLUTION 2012-5-02

APPROVE Minutes

It was requested by Michael Kerrigan to approve the minutes from April 17, 2012.

Yes: M. Kerrigan, J.G.M. Thewissen, T. Sisson, the motion carried 3-0.

Director Reports/Recommendations:

It was requested by Michael Kerrigan to move budget related topics VII.a.i.- iii. on the agenda to be the Treasurer's Report.

Mrs. Lammlein reported on the May 5, 2012 orientation. Most of the students were present for the orientation with a few not able to attend because of conflicts. Student IDs were handed out and t-shirt orders were taken.

It was reported that on August 15, 2012, Bio-Med will host a Bio-Med Community Picnic at the NEOMED Courtyard from 5:00-9:00. This will include Bio-Med staff, board members, students and their families and other invited guests.

Mrs. Lammlein reported that she and Ms. Porter would be meeting with Bio-Med attorneys on May 16, 2012 to discuss school policies. These policies will be brought to the Board for approval at the June Board meeting.

Mrs. Lammlein reported that all required information was submitted to the State of Ohio and the school is scheduled to receive its first payment from the State in July.

Mrs. Lammlein and Mrs. Kathleen Ruff went to OHSAA /Columbus in May to discuss an exception for students of BMSA to be allowed to go back to their home school district to play sports. Due to the current BYLAWS, students cannot play on school sport teams. There is also legislation being proposed for STEM schools. STEM school students currently are allowed to go to their home school districts to play sports, but STEM schools must be sponsored by a school district. Bio-Med is sponsored by Mahoning County ESC. Legislation is being proposed to allow STEM schools to also be sponsored by Education Service Centers (ESC). Bio-Med would like this designation because it allows the school to apply for grants that are designated specifically for STEM schools and who allow for BMSA students to participate in their home district. Bio-Med has a STEM school curriculum, but not a formal STEM designation.

Treasurer's Report:

Ms. Porter reviewed the overall budget with all proposed start-up costs. The budget changed slightly from the April report to request the contracting of a consultant to assist the Director with school start-up. This person would assist Mrs. Lammlein the first year because of all the work that needs to be done and Mrs. Lammlein having both Director and Teacher duties.

RESOLUTION 2012-5-03

APPROVE the FY13 Operating and Start-up Budget

It was moved by Tim Sisson and seconded by J.G.M. Thewissen to approve the FY13 Operating and start-up budget.

Yes: T. Sisson, M. Kerrigan, J.G.M. Thewissen, the motion carried 3-0.

RESOLUTION 2012-5-04

Approve the hiring of a Consultant to assist the School Director within the approved school budget

J.G.M. Thewissen moved and Tim Sisson seconded to approve the hiring of a consultant to assist the school director during the start-up year of FY13.

J Yes: T. Sisson, M. Kerrigan, J.G.M. Thewissen, the motion carried 3-0.

RESOLUTION 2012-5-05

Approve the temporary purchasing guidelines of allowing purchases after obtaining at least three bids, using a group purchasing organization or State Term Contract to purchase Board approved budgeted items and

giving Director authority to purchase budgeted items within these guidelines

J.G.M. Thewissen moved and Tim Sisson seconded to authorize the school director to purchase approved budgeted school needs according to the temporary purchasing guidelines.

J Yes: T. Sisson, M. Kerrigan, J.G.M. Thewissen, the motion carried 3-0.

Executive Session: Not needed.

Unfinished Business: None.

New Business:

Board training will be held this summer. Mrs. Lammlein will get some proposed dates for the training and will e-mail to the Board to expedite the scheduling of the training.

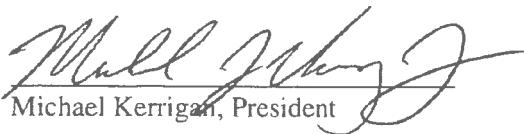
RESOLUTION 2012-5-06

ADJOURNMENT

It was moved by J.G.M. Thewissen and seconded by Tim Sisson to adjourn the meeting at 5:30 p.m.

Yes: M. Kerrigan, J.G.M. Thewissen, T. Sisson, the motion carried 3-0.

All voting was done via a voice vote.


Michael Kerrigan, President


Kathryn Porter, Treasurer/Secretary