

Bio-Med Science Academy STEM School

Regular Meeting Minutes

September 16, 2014

The Governing Authority of the Bio-Med Science Academy STEM School met for a regular meeting at the Bio-Med Science Academy, Rm. 3015, NEW Center at NEOMED, 4209 State Route 44; PO Box 95 Rootstown, Ohio 44272 on September 16, 2014.

The meeting was called to order at 6:04 p.m.

The Pledge of Allegiance was not recited as no flag was available.

Recognition of Guests – N/A

Roll Call: Carlos Fuentes, Mike Kerrigan, Michele Setzer, Tim Sisson and J.G.M. Thewissen.

Excused: David Gynn.

Also present were Stephanie Lammlein, Chief Administrative Officer, Kathy Chudakoff, Fiscal Officer, Stephanie Hammond, Guidance Counselor, Brian McDonald, Language Arts Teacher, and Cortney Porter, Office Manager.

RESOLUTION 2014-09-01

**Approve Michael Kerrigan as
President Pro Tem**

Mr. Kerrigan moved to act as President Pro Tem and J.G.M. Thewissen seconded. The motion passed by voice vote.

RESOLUTION 2014-09-02

**Adopt the September 16, 2014
Agenda as amended**

J.G.M. Thewissen made a motion and T. Sisson seconded. The motion passed by voice vote.

RESOLUTION 2014-09-03

**Adopt and Approve the Consent
Agenda**

- a. Approval of the August 19, 2014 Meeting Minutes
- b. Approval of the Activity Purpose Statement for 2014-2015 Student Council advised by Lydia Friedman

J.G.M. Thewissen made a motion and M. Setzer seconded. The motion passed by voice vote.

Student's Report: N/A

Teacher's Report:

- Mr. McDonald demonstrated the on-line research technology now available to the students.

Chief Administrator Officer's Report:

- Enrollment update – Freshmen - 109, Sophomores - 84 and Juniors - 54.
- There was a good meeting with representatives from the University of Illinois-Rockford, College of Medicine, NEOMED and Bio-Med leadership to discuss the possibility of opening a STEM school in Rockford. They plan on taking their time to open a STEM school and want to open it on the COM campus like Bio-Med.
- Bio-Med also hosted Dr. Claire Pomeroy from Lasker Foundation for a tour and discussion about STEM Education. A formal dinner followed at the home of NEOMED's President, Dr. Gershen with Ms. Lammlein and three students.
- The training center will start trainings in December thru the end of the school year, hosting a conference in March and a STEM State conference in the Spring 2016.
- The Ohio Straight A grant will pay for 250 iPads and dual credit for up to 30 students per year and will be offering different classes than those offered from Stark State.
- Dale Hluch has resigned from the Board of Directors to apply for the open Treasurer position.
- State School Results have been posted and Bio-Med is: 1st in the County; 1st STEM school in the State; 4th district in the State; 6th high school in NE Ohio; and 13th high school in the State. These results will be posted on Facebook, the school website, a press release and the school's advertising trifold.
- Recommends approving June 16, 2016 for the first graduation date. There was concern that this could be difficult for students going into the NEOMED BS/MD program as the college start date is prior to the graduation date. The CAO will investigate this further.
- Recommends approving the contract with Camp Carl for the freshmen camp experience scheduled for May 2015.
- Recommends approving the revised Policy 7540.03 – Technology Network and Internet Access Acceptable Use Policy. This policy will help blend the School and University's policies so all users understand the expectations on the campus.
- ODE is in the process of changing the graduation requirements that will require a significant number of additional tests the students will be required to take. The tests have not yet been finalized. HB 487 allows for a STEM school to apply for a conditional waiver from state requirements, but no one is sure what this will look like until it is finalized.

Fiscal Agent's Report:

- A review of July revenue and expenses. Currently the school is only being paid for 97 students.
- Recommendation to hire Dale Hluch for fiscal agent to start Nov. 1, 2014.

Secretary's Report: N/A

Budget Committee's Report: N/A

Unfinished Business:

- Enrollment cap was discussed and recommended to be capped at 100 students per class. After further discussion the CAO was asked to collect more data to show the impact this class size will have on the budget.

RESOLUTION 2014-09-04

**Accept Dale Hluch's Resignation
from the Board**

T. Sisson made a motion and J.G.M. Thewissen seconded. The motion passed by voice vote.

RESOLUTION 2014-09-05

Approve Contract with Camp Carl

T. Sisson made a motion and J.G.M. Thewissen seconded. The motion passed by voice vote.

RESOLUTION 2014-09-06

**Approve Revised Policy 7540.03-
Technology, Network and Internet
Access Acceptable Use and Safety**

T. Sisson made a motion and C. Fuentes seconded. The motion passed by voice vote.

RESOLUTION 2014-09-07

**Approve Hiring Dale Hluch as Fiscal
Agent as of Nov. 1, 2014**

J.G.M. Thewissen made a motion and M. Setzer seconded. The motion passed by voice vote.

New Business:

Current Vice President David Gynn will move to the open President position. Michele Setzer nominated herself for Vice President.

RESOLUTION 2014-09-08

**Approve David Gynn as President
and Michele Setzer as Vice President**

M. Kerrigan made a motion and T. Sisson seconded. The motion passed by voice vote.

RESOLUTION 2014-09-09

Approve going into Executive Session

C. Fuentes made a motion at 8:15 pm to go into Executive Session asking Ms. Lammlein and Ms. Chudakoff to attend. T. Sisson seconded. The motion passed by voice vote.

RESOLUTION 2014-09-10

**Approve coming out of Executive
Session**

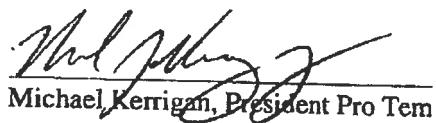
T. Sisson made a motion at 8:35 pm to come out of Executive Session and Michele Setzer seconded. The motion passed by voice vote. No action items were noted.

Next Meeting: October 21, 2014 at 6:00 pm at Bio-Med, Room 3015

RESOLUTION 2014-09-11

Adjournment

It was moved by T. Sisson and seconded by Michele Setzer to adjourn. The motion passed by voice vote.


Michael Kerrigan, President Pro Tem


Tim Sisson, Secretary/Treasurer