

Bio-Med Science Academy STEM School

Regular Meeting Minutes

November 18, 2014

The Governing Authority of the Bio-Med Science Academy STEM School met for a regular meeting at the Bio-Med Science Academy, Rm. 3021, NEW Center at NEOMED, 4209 State Route 44; PO Box 95 Rootstown, Ohio 44272 on November 18, 2014.

The meeting was called to order at 6:28 p.m.

The Pledge of Allegiance was recited.

Recognition of Guests – N/A

Roll Call: Carlos Fuentes, Mike Kerrigan, Michele Setzer, David Gynn. J.G.M. Thewissen arrived at 6:48 p.m.

Excused: Tim Sisson.

Also present were Stephanie Lammlein; Chief Administrative Officer, Scott Musser; Dean of Students, Dale Hluch; Fiscal Officer, Stephanie Hammond; Guidance Counselor, Brian McDonald; Language Arts Teacher.

RESOLUTION 2014-11-01

Adopt the November 18, 2014 Agenda as amended

M. Kerrigan made a motion and C. Fuentes seconded. The motion passed by voice vote.

RESOLUTION 2014-11-02

Adopt and Approve the Consent Agenda

- a. Approval of the September 16 and October 21, 2014 Meetings Minutes.
- b. Removed the approval of the Activity Purpose Statements for 2014-2015 as they were not the amended versions.

M. Kerrigan made a motion and C. Fuentes seconded. The motion passed by voice vote.

Student's Report: N/A

Teacher's Report:

- Mr. McDonald spoke about the Art Museum and Akron Zoo field trips and the upcoming Kalahari Mastery Matters field trip.

Chief Administrator Officer's Report:

- The strategic plan will be addressed monthly at the board meetings.
- Would like to know how the board would prefer to work toward a fundraising plan and define what a "working board" entails. Mentioned a "Night at the Races" fundraising event is in the planning stages for May 2015. Discussion of strategy and goals for fundraising took place between CAO and board members.
- Currently investigating four (4) separate grants: Hershey, Martha Holden Jennings, Battelle and Rockwell. Applied for the Battelle grant.

- Questions were raised by CAO: “What is a good fit as a Bio-Med student?” and “What makes a good fit for a Bio-Med parent?” Persona marketing was suggested.
- Recommends 110 enrollment cap for the 2015-2016 Freshmen Class.
- Addressed the unauthorized use of Bio-Med logo as sold on apparel by unauthorized vendors. Presented legal counsel opinion on the right to have vendors cease and desist the sale of Bio-Med apparel. Discussion of possible trademarking, copyrighting and/or patenting ensued.
- Addressed the volatility of legislation as it pertains to the Common Core and the ramifications of its impact on PARCC testing. CAO has decided Bio-Med will use paper/pencil tests this year instead of the on-line test versions to avoid any possible technology issues that could occur during testing.
- Recommends approving Policy 2431 – Participating in Interscholastic Athletics and Extracurricular Activities of Other School Districts.
- Recommends approving Policy 3220 – Performance Evaluation of Staff.
- Recommends approving Policy 8400 – School Safety.
- Recommends accepting the resignation of Kathy Chudakoff, effective 11/1/2014.
- Recommends interviewing board vacancy candidate, Danielle Hupp.

Fiscal Agent’s Report:

- A review of July through September revenue and expenses. In September and October, the school was only being funded for 98 students. Administration inquired of ODE as to why Bio-Med is not being funded at the proper ADM. Prior to this November board meeting, ODE is now funding Bio-Med at 245.16 students.
- Recommends approval of a contract with Charles E. Harris and Associates, Inc. to perform financial audits for fiscal years 2014 through 2018 retroactive to June 30, 2014. Contract amount for the FY14 audit is \$5,673.00.

Budget Committee’s Report: N/A

Unfinished Business:

- Enrollment cap was discussed and recommended to be set at 110 students for the in-coming 2015-2016 Freshmen Class.
- June 16, 2016 was recommended for the graduation date of Bio-Med’s first graduating class, however more information will be provided before the December board meeting to avoid possible conflicts in facility scheduling.

New Business:

- TABLED: Nominate and elect vacant board member position.
(CAO wishes to interview candidate prior to nomination)

RESOLUTION 2014-11-03

Approval of Policy 2431- Participating in Interscholastic Athletics and Extracurricular Activities of Other School Districts

M. Kerrigan made a motion and M. Setzer seconded. The motion passed by voice vote.

RESOLUTION 2014-11-04

Approval of Policy 3220 – Performance Evaluation of Staff

M. Kerrigan made a motion and M. Setzer seconded. The motion passed by voice vote.

RESOLUTION 2014-11-05

Approval of Policy 8400 – School Safety

M. Kerrigan made a motion and M. Setzer seconded. The motion passed by voice vote.

RESOLUTION 2014-11-06

Accepted Kathy Chudakoff’s resignation as Fiscal Agent effective November 1, 2014

M. Kerrigan made a motion and M. Setzer seconded. The motion passed by voice vote.

RESOLUTION 2014-11-07

Approval of Charles E. Harris and Associates, Inc. as financial auditors for FY14 through FY18. Contract is retroactive to July 1, 2013. FY14 contract amount is \$5,673.00

M. Kerrigan made a motion and C. Fuentes seconded. The motion passed by voice vote.

RESOLUTION 2014-11-08

Authorize CAO to Accept up to 110 Students for the Class of 2019

M. Kerrigan made a motion and C. Fuentes seconded. The motion passed by voice vote.

RESOLUTION 2014-11-09

Approve going into Executive Session

M. Kerrigan made a motion to go into Executive Session for the purpose of: *consideration of the dismissal of a public employee*. Ms. Lammlein, Mr. Musser, and Mr. Hluch were invited to attend. M. Setzer seconded. The motion passed by roll call vote: 5 – 0. At 7:37 p.m., Board President, D. Gynn, declared the Board in executive session.

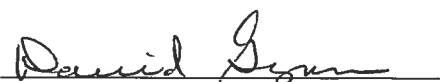
At 8:13 p.m., Board President, D. Gynn, declared the executive session concluded and returned the meeting to open session. No official action was taken in executive session.

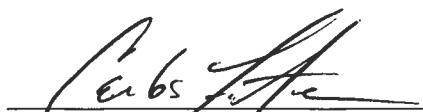
Next Meeting: December 16, 2014 at 6:00 pm at Bio-Med, Room 3021

RESOLUTION 2014-11-10

Adjournment

It was moved by M. Kerrigan and seconded by Michele Setzer to adjourn. The motion passed by voice vote.


David Gynn, President


Tim Sisson, Secretary/Treasurer
Carlos Fuentes