

**Bio-Med Science Academy STEM School**

**Regular Meeting Minutes**

**April 18, 2017**

The Governing Authority of the Bio-Med Science Academy STEM School met for a regular meeting at the Bio-Med Science Academy Math Room 3022, 4211 State Route 44; Rootstown, Ohio 44272 on April 18, 2017.

The meeting was called to order at 6:03 pm

The Pledge of Allegiance was recited.

Recognition of Guests – Merri Mathie

Roll Call: Dr. Brad Goodner, Carlos Fuentes, Dr. Elizabeth Testa – 6:08 p.m., Kathryn Chudakoff, Thea Sears, Aaron Kurchev, Dr. Elisabeth Young – via phone 6:06 p.m.

Also present were Stephanie Lammlein; Chief Administrative Officer, Scott Musser; Chief Operating Officer, Cortney Porter; Office Manger

**RESOLUTION 2017-04-01**

**Adopt the April 21, 2017 Agenda**

T. Sears made a motion and A. Kurchev seconded. The motion passed by voice vote.

**RESOLUTION 2017-04-02**

**Adopt and Approve the Consent Agenda**

K. Chudakoff made a motion and T. Sears seconded. The motion passed by voice vote.

**RESOLUTION 2017-04-03**

**Approve Student Fee Amounts as proposed.**

C. Fuentes made a motion and L. Testa seconded. The motion passed by voice vote.

**RESOLUTION 2017-04-04**

**Approve Hiring of New Staff**

A. Kurchev made a motion and K/Chudakoff seconded. The motion passed by voice vote.

**RESOLUTION 2017-04-05**

**Approve Staff Stipends for summer work as proposed.**

B. L. Testa made a motion and T. Sears seconded. The motion passed by voice vote.

T. Sears made a motion to enter Executive Session for the purpose: *executive session to consider matters required to be kept confidential by federal law or regulations or state statutes.*

Scott Musser, Cortney Porter, Carolyn Lanier, Stephanie Lammlein, were invited to attend. A. Kurchev seconded. The motion passed by roll call vote: Dr. Brad Goodner, Carlos Fuentes, Dr. Elizabeth Testa, Kathryn Chudakoff, Thea Sears, Aaron Kurchev, Dr. Elisabeth Young (Yeas: 7 Nays: 0). At 7:12 p.m., Board President, B. Goodner, declared the Governing Board in executive session.

At 7:35 p.m., Board President, B. Goodner, declared the executive session concluded and returned the meeting to open session.

**Chief Administrative Officer's Report:**

- I. Academy Growth:**
  - a. Staffing:
    - i. A. Lang moving into Stem Specialist position to assist with PBL and planning. Her role is to find resources, create opportunities and support the teaching staff. A. Wolfe will shift over from math to teach technology.
    - ii. Last hires for the Lower academy should be wrapped up by May.
  - b. Website:
    - i. A development meeting was held with Impact Communications, site to obtain a complete revamp of the website. The company designed the original site.
  - c. Strategic Plan
    - i. Discussed revamping our strategic plan, it is a year early, but the Academy has made many positive strides forward and we need to develop a plan that is more aligned.
  - d. OFCC
    - i. Meeting with Glenn Rowell, our representative in May for a clarification meeting
    - ii. May need a special board meeting in May due to OFCC's timing.
- II. Lower Academy:**
  - a. Visit Facilitation:
    - i. Would like to do a walk through to show the Governing Authority where we are – paint, masonry, and flooring.
  - b. Progress Updates
    - i. Maintenance position filled – Rick Keathley.
    - ii. Before and after photos have been taken – there has been tremendous progress.
    - iii. If possible we will hold the July Governing Authority meeting at the Shalersville location.
  - c. Recommend the Governing Authority approve consumable fees for the 2017-2018 Academic year.
    - i. Fee amounts remain the same for the High school, adding fees for Lower Academy.

- d. Recommend the Governing Authority approve the hiring of candidates for the Academy pending clearance of all HR/state requirements:
  - i. Hiring candidates who are good mix of experience, creating a nice dynamic. Everyone is very excited.
  - ii. Interviews consisted of multiple rounds
- III. **Open Discussion**
  - a. NEOMED Lease Agreement
    - i. Looking at how we can increase our lease amount. Scaffolding a rate increase over the next five years.

**Chief Operating Officer's Report:**

- I. **School Environment**
  - a. Yesterday staff did a CPR/AED and EPI pen training with Akron Children's Hospital here on campus.
  - b. Impressed with our students
    - i. The students used mismatched pieces and parts to prove why Duck Hunt only works on cathode television systems.
    - ii. The covers to the holes in the floor that hold power and internet ports keep breaking. They cost \$275 to replace. S. Musser went to the engineering class and launched a PBL to design covers and picked 3 prototypes using our 3d printers
  - c. Meeting with Dr. Safadi about Bio-Med/NEOMED collaboration pushed to May due to injury
- II. **Jennings Grant**
  - a. Approved for \$11,000.
    - i. A portion of this money will be used to train/refresh staff in Restorative Practices.
    - ii. The remainder of the money will be used to train Scott and 2 additional staff members in Mindfulness – discipline using meditation. This could be used in place of detention in some cases.

**Fiscal Report:**

- I. T. Rizzo on the phone
  - i. Working on making sure all data is entered and reported to the state
- II. S. Lammlein – recapping for the month
  - i. Next month reviewing 5 year forecasts.

**Secretary's Report: N/A**

**Budget Committee's Report: N/A**

**Unfinished Business:** Teacher's presence

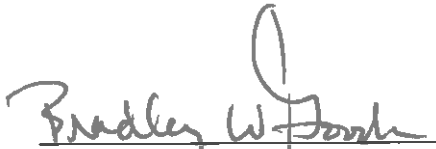
**New Business:**

**Next Regular Meeting:** May 16, 2017 at 6:00 p.m. at Bio-Med, Room 3022

**RESOLUTION 2017-04-07**

**Adjournment**

L. Testa made a motion and C. Fuentes seconded. The motion passed by voice vote.

 5/16/17  
Brad Goodner, President

  
Lisa Testa, Secretary/Treasurer