

Bio-Med Science Academy STEM School

Regular Meeting Minutes

May 16, 2017

The Governing Authority of the Bio-Med Science Academy STEM School met for a regular meeting at the Bio-Med Science Academy Math Room 3022, 4211 State Route 44; Rootstown, Ohio 44272 on May 16, 2017.

The meeting was called to order at 6:00 p.m.

The Pledge of Allegiance was recited.

Recognition of Guests – Merrie Mathie, 6:07 p.m.

Roll Call: Dr. Brad Goodner, Carlos Fuentes, Dr. Elizabeth Testa, Kathryn Chudakoff
Excused: Aaron Kurchev, Dr. Elizabeth Young, Thea Sears

Also present were Stephanie Lammlein, Chief Administrative Officer; Scott Musser, Dean of Students, Cortney Porter, Office Manager; Tammy Rizzo, Treasurer; Carolyn Lanier, NEOMED Chief of Staff & Vice President of Diversity, Equity, and Inclusion.

RESOLUTION 2017-05-01

Adopt the May 16, 2017 Revised Agenda

K. Chudakoff made a motion and E. Testa seconded. The motion passed by voice vote.

RESOLUTION 2017-05-02

Adopt and Approve the Consent Agenda

C. Fuentes made a motion and K. Chudakoff seconded. The motion passed by voice vote.

RESOLUTION 2017-05-03

Approval to Enter Executive Session

K. Chudakoff made a motion and E. Testa seconded. The motion passed by roll call vote: Dr. Brad Goodner, Carlos Fuentes, Dr. Elizabeth Testa, Kathryn Chudakoff (Yeas: 4 Nays: 0).

RESOLUTION 2017-05-04

Approve Class of 2017 Graduates

E. Testa made a motion and C. Fuentes seconded. The motion passed by voice vote.

RESOLUTION 2017-05-05

Approve Withdrawal of Crystal Russell for Lower Academy Language Arts Teacher

C. Fuentes made a motion and K. Chudakoff seconded. The motion passed by voice vote.

RESOLUTION 2017-05-06

Approve Outdoor Lab Oversight Stipend

C. Fuentes made a motion and E. Testa seconded. The motion passed by voice vote.

RESOLUTION 2017-05-07

Approve International Trips for 2018, 2019, and 2020

E. Testa made a motion and K. Chudakoff seconded. The motion passed by voice vote.

RESOLUTION 2017-05-08

Approve Hiring for the Lower Academy

C. Fuentes made a motion and K. Chudakoff seconded. The motion passed by voice vote.

RESOLUTION 2017-05-09

Adopt Five Year Forecast

K. Chudakoff made a motion and C. Fuentes seconded. The motion passed by voice vote.

- I. **Chief Administrative Officer's Report:**
 - a. Photos of Lower Academy work – flooring and paint.
 - b. Discussion of Lower academy numbers and wait lists:

- c. OFCC update – May conference call with Glenn of OFCC – can't build more square feet than allotted per child. Reduced credited amount. Meeting tomorrow with team in Columbus to discuss their decision. We need more space. Unofficial ruling, therefore not an official appeal.
- d. Recommend the Governing Authority approve the Class of 2017 pending the completion of all graduation requirements
- e. Recommend the Governing Authority approve the withdrawal of Crystal Russell as Language Arts teacher for the Lower Academy
- f. Recommend the Governing Authority approve the Outdoor Lab Oversight responsibilities and \$8,000 stipend for the 2017-2018 academic year – growing position for this year. Oversee Outdoor Lab internships.
- g. Recommend the Governing Authority approve International Trips to Greece and Ireland spring of 2018, Italy and England/Scotland spring of 2019, and Costa Rica spring of 2020
- h. Recommend the Governing Authority approve the hiring of the following candidates for the Academy pending clearance of all HR/state requirements:

II. Chief Operating Officer's Report:

- a. April 21, 2017 – Dog Search. Only hits were on food. Conversated with the students that it was to keep them safe.
- b. Important Dates
 - i. Graduation – NEW Center Ballroom - June 8, 2017 at 7:00 p.m.
 - ii. Senior APEX presentations – Bio-Med Science Academy, on floor - June 5, 2017 4:00 p.m. – 7:00 p.m.
 - iii. Underclassman APEX – NEOMED NEW Center and Bio-Med Science Academy floor, June 12, 2017 at 6:00 p.m.
 - iv. Last Day of school – June 16, 2017
 - v. Summer Extension – June 19 – 27, 2017 – families being notified now, students aware.

III. Fiscal Officer's Report:

- a. Review April Budget to Actual – still working will present April and May next month

b. II. Five-Year Forecast update for May ODE submission requirement. Recommends adopting Forecast – looking good on spending, flat funding. Must be reported by May 31, 2017. Heading in the right direction.

IV. **Secretary's Report: N/A**

V. **Budget Committee's Report: N/A**

VI. **Unfinished Business: N/A**

VII. **New Business: N/A**

VIII. **Executive Session:** *To consider matters required to be kept confidential by federal law or regulations or state statutes.* Scott Musser, Cortney Porter, Carolyn Lanier, Stephanie Lammlein, Tammy Rizzo were invited to attend. At 6:53 p.m., Board President, B. Goodner, declared the Governing Board in executive session. At 7:35 p.m., Board President, B. Goodner, declared the executive session concluded and returned the meeting to open session.

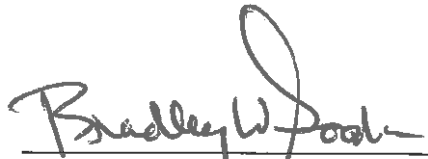
IX. **Next Regular Meeting** - June 20, 2017 at 6:00 p.m. at Bio-Med, Room 3022

X. **Adjournment**

RESOLUTION 2017-05-10

Adjournment at 7:40 p.m.

E. Testa made a motion and C. Fuentes seconded. The motion passed by voice vote.



Brad Goodner, President



Lisa Testa, Secretary/Treasurer