

## **Bio-Med Science Academy STEM School**

### **Regular Meeting Minutes**

**June 20, 2017**

The Governing Authority of the Bio-Med Science Academy STEM School met for a regular meeting at the Bio-Med Science Academy Math Room 3022, 4211 State Route 44; Rootstown, Ohio 44272 on June 20, 2017

The meeting was called to order at 6:03 pm

The Pledge of Allegiance was recited.

Recognition of Guests – Dena Ferner, Greg Ferner, Troy Cutright

Roll Call: Dr. Brad Goodner, Carlos Fuentes, Dr. Elizabeth Testa, Kathryn Chudakoff, Thea Sears, Aaron Kurchev; Dr. Elisabeth Young – excused; Carlos Fuentes – 6:10 p.m.; Aaron Kurchev – 6:47 p.m.

Also present were Stephanie Lammlein; Chief Administrative Officer, Scott Musser; Chief Operating Officer; Cortney Porter, Office Manager; Tammy Rizzo, Treasurer

#### **Chief Administrative Officer's Report:**

- i. OFCC update – meeting in May. Not outcome we wanted but was a good meeting. Postponed July approval. Will need special board meeting in September.
- ii. New Staff on boarding – Going well. Filled NEW Center for Lower Academy Orientation. Wait Lists for every grade. Working on ADA compliancy with our architect. Signage? Going to hang on front and side. Grand opening with the community to be scheduled.
- iii. Recommend the Governing Authority approve resignation of Ryan Willard, Academy science teacher.
- iv. Recommend the Governing Authority approve Recommend the Governing Authority approve resignation of Johnna DeJacimo, Academy receptionist.
- v. Recommend the Governing Authority approve Academy Staff for CBE grant work. Stipend total is \$738/staff member.
- vi. Recommend the Governing Authority approve a \$3500 stipend for LA early open option for families to provide supervision of students outside of normal operating hours. – Open doors at 7:15 a.m. instead of 7:45 a.m.
- vii. Recommend the Governing Authority approve the hiring of the following candidates for the Academy pending clearance of all HR/state requirements:

#### **Upper Academy:**

- Olivia Pettigrew, Science Teacher - \$51,500
- Brianna Lutheran, Administrative Assistant - \$15.93/hr.
- Tracie McFerren – Language Arts teacher – move from part time to full time

**Chief Operating Officer's Report:**

- I. Important Events:
  - i. Summer Extension – June 19<sup>th</sup> -27<sup>th</sup> 2017 - Teachers have been fantastic. Grade turnaround has been amazing. Kids developed plan, working on plans and are working very hard. Kent State's MAT program helping and tutoring.
  - ii. APEX – Great event. Teachers did a great job of planning. Students had fantastic projects and posters. B.G. good job spreading out.

**Fiscal Officer's Report:**

- I. Recommend the Governing Authority approve the FY18 Budget
- II. Review Budget to Actual

**Secretary's Report: N/A**

**Budget Committee's Report: N/A**

**Unfinished Business: N/A**

**New Business:** Dr. Young is resigning from the Governing Board due to a new position at NEOMED. Thanked her for her hard work on the board. Will work with NEOMED to get a replacement. Dr. Young will make recommendations.

**Next Regular Meeting:** July 19, 2017 at 6:00 p.m. at Bio-Med, Room 3022

**RESOLUTION 2017-06-01**

**Adopt the May 16, 2017 Agenda**

E. Testa made a motion and T. Sears seconded. The motion passed by voice vote.

**RESOLUTION 2017-06-02**

**Adopt and Approve the Consent  
Agenda & Transportation donations**

T. Sears and E. Testa made a motion and Sears seconded. The motion passed by voice vote.

**RESOLUTION 2017-06-03**

**approval to Enter Executive  
Session**

T. Sears made a motion to enter Executive Session for the purpose: *executive session to consider matters required to be kept confidential by federal law or regulations or state statutes.*

Scott Musser, Carolyn Lanier, Stephanie Lammlein, were invited to attend. E. Testa seconded. The motion passed by roll call vote: Dr. Brad Goodner, Carlos Fuentes, Dr. Elizabeth Testa, Kathryn Chudakoff, Thea Sears (Yeas: 5 Nays: 0). At 6:41 p.m., Board President, B. Goodner, declared the Governing Board in executive session. At 7:18 p.m., Board President, B. Goodner, declared the executive session concluded and returned the meeting to open session.

**RESOLUTION 2017-06-04**

**approval to accept resignations of  
Ryan Willard and Johnna DeJacimo**

T. Sears made a motion and C. Fuentes seconded. The motion passed by voice vote.

**RESOLUTION 2017-06-05**

**approve awarding of CBE grant  
stipend for staff**

E. Testa made a motion and T. Sears seconded. The motion passed by voice vote.

**RESOLUTION 2017-06-06**

**approve stipend for Lower Academy  
early arrival teacher**

C. Fuentes made a motion and T. Sears seconded. The motion passed by voice vote.

**RESOLUTION 2017-06-07**

**approve hiring of Upper Academy  
staff**

C. Fuentes made a motion and L. Testa seconded. The motion passed by voice vote.

**RESOLUTION 2017-06-08**


**Approve FY18 budget**

K. Chudakoff made a motion and T. Sears seconded. The motion passed by voice vote.

**RESOLUTION 2017-06-09**

**Adjournment**

E. Testa made a motion and C. Fuentes seconded. The motion passed by voice vote.

  
Brad Goodner, President

  
Lisa Testa, Secretary/Treasurer