

## **Bio-Med Science Academy STEM School**

### **Regular Meeting Minutes**

**December 19, 2017**

The Governing Authority of the Bio-Med Science Academy STEM School met for a regular meeting at the Bio-Med Science Academy, 4211 State Route 44, Rootstown, OH 44272 at 6:00 p.m.

The meeting was called to order at 6:01 pm.

The Pledge of Allegiance was recited.

Recognition of Guests – J. Scott Barton, Stan Cooper, Cheri Raber, William Kleinkhecht, Leah Fiorentino, Ethan Barton, Marcella Wood, Robert Wood, Dena Ferner, Greg Ferner, Troy Cutright

Roll Call: Dr. Brad Goodner, Carlos Fuentes, Dr. Elizabeth Testa, Kathryn Chudakoff – 6:11 p.m., Thea Sears, Aaron Kurchev

Also present were Stephanie Lammlein; Chief Administrative Officer, Lindsey McLaughlin; Chief Operating Officer, Upper Academy; Charmayne Polen, Chief Administrative Officer, Lower Academy, Cortney Porter; Office Manager;

**Student Presentation** – Math Outside of the Box – Tessa Wood and Leah Fiorentino, Star Wars club – Ethan Barton, Basketball club – Kate Donovan and Robert Greenwood.

#### **Student Report – Introductions:**

**Lower Academy** – Kelsea Cooper – 8<sup>th</sup> grader

**Upper Academy** – Neha Shah – Senior

#### **Chief Operating Officer's Report – Lower Academy:**

#### **Updates**

- Community Open House rescheduled - Jan. 3
- WIFI!
- Portage County Water and Sewer Presentation

#### **School Environment**

- Field trip to Nursing Homes – 7<sup>th</sup> grade, great experience for the kids
- Donations for Christmas tree- APL, Summit Academy – coats and hats, Mantua food drive.
- School spirit days - Ugly Christmas Sweater Contest

#### **Focal Points for Next Month**

- Schedule for next year
- Incorporate Thrively with all students (portfolios)
- Teacher led PD after schools

## **Chief Operating Officer's Report – Upper Academy:**

### **Updates**

- Community Open House – went really well. Very student driven. Extremely interactive.
- Field Trips – Sophomores – Akron Art Museum. Juniors – North Canton Roller Rink
- Freshman Poster Session
- Holiday Sweater Fundraiser/Student & Staff appreciation lunch – fundraiser went well
- Take 2 - Drama Club – Great turnout
- Teacher Evaluations – finished for Semester 1, fun to be in classrooms

### **School Environment**

- Healing through restorative practice
- Excitement about Accelerated Term – Gallery walk on last day

### **Focal Points for Next Month**

- PBL Training Round 2
- Common planning
- Accelerated Term

## **Chief Administrative Officer's Report:**

- OFCC update – learning process with all the entities. RFQ being worked on – to go out for architect first or second week of January. Should secure architect by end of February. IF on schedule groundbreaking in June.
- Recommend the Governing Authority approve and adopt the Ohio Facilities Construction Commission Resolution of Acceptance for the Academy's expansion project.
- 2018-2019 enrollment/info sessions/Open House
- Dream Team – forms for student and staff about our growth to form a committee. Will eventually include outside stakeholders
- Academy projects
  - "cloud ceiling" construction and bids
- 2018-2019 hiring
  - Lower Academy – ELA, Social Studies, Art, Engineering/Tech, PE
  - Upper Academy – Math, Guidance
- Phase One of painting @ Upper Academy, carpet replacement in commons
- Accreditation Engagement Review – late winter
- Recommend the Governing Authority approve and adopt policies revisions to:
  - Revised Policy 2240 Student Use of Inhalers and Epinephrine Auto-Injectors.
  - Revised Policy 2241 Procurement of Epinephrine Auto-Injectors by Schools.
  - Revised Policy 2242 Procurement of Asthma Inhalers by School.
  - New Form 2240.3. This form is an Asthma Emergency Action Plan which provides guidelines provided by the Ohio Department of Health for the use of inhalers by school personnel.

- New Form 2240.4. This form is an Anaphylaxis Emergency Action Plan, and, like Form 2240.3, provides guidance from the Ohio Department of Health for the use of Epi-Pens by school personnel.
- Revised Policy 5444 Reporting Suspected and Actual Child Abuse & Neglect.
- Recommend the Governing Authority re-elect the following Governing Authority members:
  - Mrs. Thea Sears – 2 year term
  - Dr. Elizabeth Testa – 1 year term

**Fiscal Officer's Report:**

- Review Budget to Actual

**Secretary's Report: N/A**

**Budget Committee's Report: N/A**

**RESOLUTION 2017-12-01**

**Adopt the November 21, 2017  
Agenda**

T. Sears made a motion and C. Fuentes seconded. The motion passed by voice vote.

**RESOLUTION 2017-12-02**

**Adopt and Approve the Consent  
Agenda**

C. Fuentes made a motion and T. Sears seconded. The motion passed by voice vote.

**RESOLUTION 2017-12-03**

**Adopt and Approve the Ohio  
Facilities Construction Commission  
Resolution of Acceptance for the  
Academy's expansion project**

A. Kurchev made a motion and E. Testa seconded. Roll Call: Dr. Brad Goodner, Carlos Fuentes, Dr. Elizabeth Testa, Kathryn Chudakoff, Thea Sears, Aaron Kurchev. Yeas: 6; Nays: 0.

**RESOLUTION 2017-12-04**

**Adopt and Approve Policies and  
Forms created due to Ohio  
Department of Health changes**

T. Sears made a motion and A. Kurchev seconded. The motion passed by voice vote.

**RESOLUTION 2017-12-05**

**Approve the re-election of Thea  
Sears and Elizabeth Testa**

C. Fuentes made a motion and K. Chudakoff seconded. The motion passed by voice vote.

Motion by K. Chudakoff, seconded by C. Fuentes to hold an executive session to consider matters required to be kept confidential by federal law or regulations or state statutes. Roll Call: Dr. Brad Goodner, Carlos Fuentes, Dr. Elizabeth Testa, Kathryn Chudakoff, Thea Sears, Aaron Kurchev. Yeas: 6; Nays: 0. Invited Lindsey McLaughlin, Stephanie Lammlein, Charmayne Polen, Cortney Porter. Entered executive session at 6:52 p.m. Dr. Goodner exited executive session at 7:02 p.m.

**Unfinished Business:** Teacher on board for report out for Board

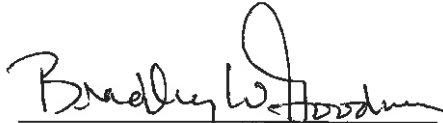
**New Business:** N/A


**Next Regular Meeting:** Jan 9, 2018, following the Annual Organizational Meeting which will start at 6:00 p.m., Bio-Med Science Academy, Room 3022

**RESOLUTION 2017-12-06**

**Adjournment at 7:10 p.m.**

K. Chudakoff made a motion and E. Testa seconded. The motion passed by voice vote.

  
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Brad Goodner, President

  
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Lisa Testa, Secretary/Treasurer