

## **Bio-Med Science Academy STEM School**

### **Regular Meeting Minutes**

**November 21, 2017**

The Governing Authority of the Bio-Med Science Academy STEM School met for a regular meeting at the Bio-Med Science Academy, 4211 State Route 44, Rootstown, OH 44272 at 6:00 p.m.

The meeting was called to order at 6:04 pm.

The Pledge of Allegiance was recited.

Recognition of Guests – Lauren Lammlein, Jennifer Stachowiak, Julia Huzvar, Natalie Opritza, Lourden DiNardo, Jesse Mitchell, Abbie Crawford, Sarah DiNardo, Sarah Mathews, Sharon E Godsey, Jesse Mitchell, Sr., Elena Mitchell, Tina Cook, Erika Opritza, Pamela Huzvar, Howard Fincham, Kris Kuszmaul, Jillian Eden, Logan Cook, Troy Cutright, Diana Horning, Merri Mathie

Roll Call: Dr. Brad Goodner, Carlos Fuentes, Dr. Elizabeth Testa – 6:12 p.m., Kathryn Chudakoff, Thea Sears - excused, Aaron Kurchev

Also present were Stephanie Lammlein; Chief Administrative Officer, Lindsey McLaughlin; Chief Operating Officer, Upper Academy; Charmayne Polen, Chief Administrative Officer, Lower Academy, Cortney Porter; Office Manager; Maria Markakis

#### **Lower Academy Club Presentations**

Presentation by Logan Cook, Natalie Opritza and Julia Huzvar for Student Council.

Presentation by Jesse Mitchell, Lourden DiNardo, Jillian Eden for Ultimate Frisbee.

Presentation by Abbie Crawford for Math 24 Club.

#### **Executive Session 1:**

Motion by E. Testa, seconded by A. Kurchev to hold an executive session to consider matters required to be kept confidential by federal law or regulations or state statute. Appeal Hearing for student #1389. Roll Call: Dr. Brad Goodner, Carlos Fuentes, Dr. Elizabeth Testa, Kathryn Chudakoff, Aaron Kurchev. Yeas: 5; Nays: 0. Invited Lindsey McLaughlin, Stephanie Lammlein, Charmayne Polen, Cortney Porter. Entered executive session at 6:19 p.m. Dr. Goodner exited executive session at 6:43 p.m.

#### **Executive Session 2:**

Motion by E. Testa, seconded by A. Kurchev to hold an executive session to for the purposes of conferencing with an attorney regarding pending or imminent court action. Roll Call: Dr. Brad Goodner, Carlos Fuentes, Dr. Elizabeth Testa, Kathryn Chudakoff, Aaron Kurchev. Yeas: 5; Nays: 0. Invited Lindsey McLaughlin, Stephanie Lammlein, Charmayne Polen, Cortney Porter. Entered executive session at 6:45 p.m. Dr. Goodner exited executive session at 7:02 p.m.

**Student Report:** Gage Kuszmaul will be rep for Upper Academy. Will get a Lower Academy rep soon.

**Chief Operating Officer's Report – Lower Academy:**

- Establishing clubs - Ultimate Frisbee Club has been meeting for a few weeks. Met with others last week to get up and running by December. Most will meet the last ½ hour of the day.
- Starting Library in the Commons - Bookcase built and received donations of books. Parent volunteers coming in to organize and set it up for students after Thanksgiving.
- Registered for YSU English Festival and have 27 students attending in April in Grades 7 & 8.
- Student from UA spent three weeks this month working with each grade level to participate in team building activities.
- Begin bi-weekly newsletters to send home to parents regarding building updates and information on transitioning into middle school.
- STEM Road Trip was successful and gave us ideas to implement into our school including more CTE integration

**School Environment**

- Continuing RP circles in each classroom.
- Completed an all grade level RP for Grade 6 regarding bullying. All Grade 6 teachers participated.
- Met with a parent volunteer and she is working to put together an evening for all parents to come together and meet each other to build community.
- School-wide focus on each pillar starting with "Personal Agency". This will be done on a monthly basis (different focus each month) and students will reflect on their own "Personal Agency" at the end of the month during Advisory.

**Focal Points for Next Month**

- Continue to build upon our positive school culture by continuing to visit classrooms on a consistent basis and stepping in to help point out and stop behavior, which goes against our pillars.
- Establish more positive behavior reinforcement programs including "Good Phone Call Home of the Day" and recognition for engaging in the pillars.
- Work with Rick to finalize building projects.
- Teacher Evaluations

**Chief Operating Officer's Report – Upper Academy:**

- Project Displays - explanations and displays
- Homecoming
- Accelerated Term – digital scheduling
- Creative Commons

**School environment**

- Building Community - Sophomores
- Building Community - Parent Coordination Team
  - School library

- Parent night
- Accelerated Term – Gallery Walk
- RP Focus for Freshmen
- Seniors and PE
- Student/Staff Volleyball tournament

**Focal Points for Next Month**

- Problem-based/Project-based learning
- Leveraging Canvas
- Accelerated Term

**Chief Administrative Officer's Report:**

- Branding and Philanthropy reach – Market the model – form a subcommittee?  
Philanthropy – Career Tech, Committee for Senator Portman to show where STEM and Business collide, host a breakfast and pitch our school. Business partner/support
- OFCC update – Trying to come to an understanding between NEOMED, Bio-Med, and OFCC on structure, funding, and lease arrangement.
- Academy Projects Priority List
  - Lower
    - Ceiling December/January
    - Restrooms
    - Gym
    - ADA compliance
    - Lighting
    - Playground
    - Outdoor lab
  - Upper
    - Painting – hallways first, classrooms next year
    - Outdoor lab
      - Falling trees – Davey Tree marked all the trees that needed removed, broken into sections
- Gifted Endorsement – Mahoning County ESC helping with gifted endorsement – pay for a gifted endorsement for a staff member
- Board Seats – One board seat available
- Recommend the Governing Authority approve the following Appointed Governing Authority members:
  - Mr. Aaron Kurchev
  - Mr. Brad Goodner
  - Carlos Fuentes

**Fiscal Officer's Report:**

- Recommend the Governing Authority approve the

<b>Purchase Order Number</b>	<b>2800233</b>
<b>Vendor Name</b>	<b>Mandel Jewish Community Center of Cleveland</b>

Description	Camp Wise, August 9-11, 2017
Fund	General Fund
Amount	\$20,400

- Review Budget to Actual

**Secretary's Report: N/A**

**Budget Committee's Report: N/A**

**RESOLUTION 2017-11-01**

**Adopt the November 21, 2017  
Agenda**

A. Kurchev made a motion and C. Fuentes seconded. The motion passed by voice vote.

**RESOLUTION 2017-11-02**

**Adopt and Approve the Consent  
Agenda**

C. Fuentes made a motion and K. Chudakoff seconded. The motion passed by voice vote.

**RESOLUTION 2017-11-03**

**Approve appointment of Mr. Aaron  
Kurchev, Dr. Brad Goodner, and Mr.  
Carlos Fuentes to the Governing  
Board**

E. Testa made a motion and K. Chudakoff seconded. The motion passed by voice vote.

**RESOLUTION 2017-11-04**

**Approve PO 2800233 in the amount  
of \$20,400 for Camp Wise for  
Freshmen Camp**

A. Kurchev made a motion and K. Chudakoff seconded. The motion passed by voice vote

**RESOLUTION 2017-11-05**

**Uphold disciplinary ruling re: student  
#1389.**

B. Goodner. made a motion and A. Kurchev seconded. The motion passed by roll call vote – 5  
yeas, 0 nays.

**RESOLUTION 2017-11-05**

**Resolved to adopt and authorize Stephanie Lammlein, CAO, to sign the Settlement Agreement entered into between Bio-Med Science Academy and Julie Jeff, date November 21, 2017.**

B. Goodner. made a motion and E. Testa seconded. The motion passed by roll call vote – 5 yeas, 0 nays.

**Executive Session 3:**

Motion by A. Kurchev, seconded by K. Chudakoff to hold an executive session to consider matters required to be kept confidential by federal law or regulations or state statute. Roll Call: Dr. Brad Goodner, Carlos Fuentes, Dr. Elizabeth Testa, Kathryn Chudakoff, Aaron Kurchev. Yeas: 5; Nays: 0. Invited Lindsey McLaughlin, Stephanie Lammlein, Charmayne Polen, Cortney Porter. Entered executive session at 8:23 p.m. Dr. Goodner exited executive session at 9:35 p.m.

**Unfinished Business:** Teacher on board for report out for Board

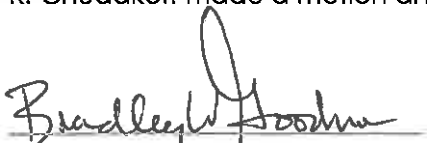
**New Business:** N/A

**Next Regular Meeting:** December 19<sup>th</sup>, 2017, 6:00 p.m., Bio-Med Science Academy, Room 3022

**RESOLUTION 2017-11-06**

**Adjournment at 9:37 p.m.**

K. Chudakoff made a motion and E. Testa seconded. The motion passed by voice vote.

  
Brad Goodner, President

  
Lisa Testa, Secretary/Treasurer